

Check-In Policy

Welcome! We hope you have arrived safely and had no trouble finding our home.

Check-in time is 4:00PM to 5:00 PM, unless you have made other prior arrangements with us. Please send us a text after you arrive to let us know that you were able to get into your vacation home.

We know you must be ready to relax and start your vacation, and we want you to make yourself at home right way. We just ask all guests to go through the home and report any dissatisfaction within the first 24 hours to us. If you have a concern with the cleaning or missing supplies, please contact our housekeeper.

In our **Welcome Book**, you will discover information about the home and area that should answer many of your questions. I have left a number of instruction guides for the equipment in the accommodation. Should you have any other questions during your stay, feel free to contact me. We also have a **guestbook** in the living room. We encourage you to browse through past comments and leave your own entry in it as well.

We have a few house rules that we'd like you to respect while staying with us. First, please remember that this is not a hotel—it is our home. Feel free to use and move our stuff around, but kindly return them to the way you found them when you arrived. Also, we maintain a very high quality residence. You can help us by removing your outside shoes while inside, putting coasters under your cups to protect the furniture, wiping up liquids and spills quickly, etc.

Blaine can be reached anytime at 250-899-0800 (leave a message if no answer). We also have an answering machine at 250-763-7682.

We hope you enjoy your stay and will visit us again in the future!

Best Regards,

Blaine Germaniuk realTopia@gmail.com

See reverse for Check-Out Policy



Check-out Policy

We hope you have enjoyed your stay at our home. Please note that check-out time is **BEFORE 10 AM** on your designated check-out date. **The housekeeper will arrive shortly after 10:00AM**.

Before you leave, we have just a few requests to help our housekeeper prepare for our next guests:

- Please load dirty dishes into the dishwasher and run it on the normal cycle. Dishwasher soap is provided under the sink. We will put the dishes in the cupboard later.
- Place all other dirty towels in a pile in the bathtub. You can leave the beds unmade. We will strip the beds and wash the linens.
- Please wash one load of laundry (such as the *white bath towels*). We have left enough laundry detergent at the washing machine.
- We encourage "green" living practices. Please pay attention to lights and heating.
- Please take all trash and recyclables, including bathroom trash bags, to the appropriate dumpsters located in front of the property.
- If you used the private BBQ, please clean it. Housekeeping will charge you a fee if they need to clean it. Turn off the gas valve(s).
- Leave keys on the kitchen counter for our next guests.
- Please close and secure all windows and patio doors. Close and lock the front door on departure
- Let us know if anything needs fixing or replacement.

If you choose to do so, you may add an entry in our guestbook. We love to receive word from all our guests.

We hope you have a safe journey home and will visit us again in the future.

Best Regards,

Blaine Germaniuk realTopia@gmail.com

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